

Job Description Class Teacher

Fixed Term Position

Pay Range: MPR

Responsible to: Principal and Senior Leadership Team

Main Purpose of the Job:

The purpose of the job of Class Teacher is to:

- Maintain and contribute to the ethos of the school
- Teach pupils in accordance with the curriculum
- Ensure that each pupil achieves his or her fullest potential
- Carry out the professional duties of a teacher, all under the direction of the Senior Leadership Team
- Accept reasonable additional responsibilities as assigned by the Senior Leadership Team
- Take part in school events and extra-curricular activities

Main Duties and Activities:

The job holder will:

- Be an effective class teacher providing for the range of needs of the children within the class
- Plan to deliver the curriculum within the framework of present school policies, both in short and long term planning structures
- Have the highest expectation of every child, believing that every learner has an unlimited potential for development
- Keep detailed records of the progress of each child in the class in line with school policy
- Plan and resource the classroom as appropriate to encourage the development of all aspects of children's learning. In particular to encourage children towards the independent use of resources and involvement in their learning
- Monitor the progress of each child in the class, keeping records and evaluating the children's achievements
- To set children high standards in the content and presentation of their work by the quality of displays of work
- Establish and maintain good relationships with colleagues, working as part of the team in all aspects of school development
- Implement equal opportunities in all aspects of school life
- Work in partnership with parents in providing a quality education experience for all the children
- Along with all members of staff, undertake responsibilities as detailed in the School's Health and Safety Manual
- Accept additional responsibilities in respect of organising and supervising extra-curricular clubs
- Responsible for promoting and safeguarding the welfare of children and young persons who you are responsible for, or come in contact with.

General/Job Descriptions/Primary Teacher

Curriculum content

- Sound knowledge of, and practical skills in, the relevant subjects forming the content of the curriculum appropriate to the age of the pupils
- Development of literacy and numeracy skills
- Influencing the personal and social education of the children in the school

- Planning and preparing coherent teaching programmes and lessons which ensure continuity and progression in the children's learning
- Knowledge of the learning process, curriculum issues and child development
- Communication and approaches to teaching and learning
- Clear communication skills using a variety of communications media
- Ability to motivate and sustain the interest of all the children
- Use of questions designed to stimulate thinking and illicit responses from pupils of all abilities
- Respond appropriately to cultural, gender, linguistic, religious and social differences and to disabilities amongst the children
- Work co-operatively with all stakeholders

Classroom Organisation and Management

- Ability to organise classes and lessons to ensure that all children are productively employed when working individually, in groups or as a class
- Maintenance of discipline and promotion of positive behaviour in the classroom
- Creation and maintenance of a stimulating, purposeful, orderly and safe learning environment

Assessment

- An understanding of the principles of different kinds of pupil assessment against national standards
- Ability to monitor, assess, record and report on aptitudes, needs and progress of individual children
- Ability to provide constructive oral and written feedback on the children's progress
- Ability to use the results of assessments to evaluate and improve teaching and to improve the standards of attainment

Values, attributes and abilities

- Commitment and enthusiasm about teaching as a profession and encouraging children to become learners
- Commitment to promoting pupils' achievements and raising their expectations of themselves and others, in collaboration with colleagues, parents and Governors
- Self-evaluation of the quality of teaching effectiveness and ability to set, and achieve, realistic targets for professional development
- Analytical ability in relation to situations and problems which arise in the class, with sound judgement and an ability to find practical solutions
- Ability to quickly form positive and helpful relationship with children and parents
- Ability to undertake the required volume of work meeting the quality standards expected
- Be active in your own learning
- To undertake any other duties as determined as necessary by the Executive Leadership Team
- Fully engage with the well-being policy and utilise the resources made available to ensure self-care and an appropriate work-life balance.